Are you a creative visionary with a passion for the environment? Apply to be a Communications Intern with the JHU Office of Sustainability (OoS) for the 2021-2022 Academic Year!

Summary

The OoS is committed to providing students with hands-on, applied experiences that support their professional and academic goals. Since its founding, the OoS has engaged student interns on a variety of projects to advance sustainable solutions to real-world problems across the university and in the Greater Baltimore community.

We recognize that students play a unique role in the JHU community; they understand the concerns and needs of their peers and have tremendous potential to harness subject matter expertise and their personal interests to contribute to collective action.

As the office plans for the creation of a new university-wide Sustainability Plan over the course of the next year, the OoS is also restructuring its internship program to create an integrated model that allows students to contribute to diverse project areas as part of cross-functional teams under the supervision of staff members. While we are currently only hiring for the Communications Intern positions, students will work closely with other Engagement and Research + Operations Interns, all contributing to projects of both the OoS and the JHU Sustainability Leadership Council (SLC).

Projects and Responsibilities

- Support the development of an updated JHU Sustainability website rebuild working with OoS staff, university partners, and an external design firm
- Provide writing support for articles, newsletters, blogs, etc. to enhance storytelling of sustainability news and initiatives across the JHU community
- Provide occasional hands-on support for OoS student events when needed (public health guidance permitting)
- Provide multi-media support for photography, video, and other content areas
- Develop social media content for the OoS to aid in sharing news and information on multiple platforms
- Create graphic design material for OoS flyers, resources, and event collateral
- Support the development of surveys to gather feedback from JHU students, faculty, and staff

Additional project opportunities are always available for suggestion and others will emerge throughout the course of the academic year. Previous intern projects have included: developing our Sustainability StoryMap and GIS Map, creating an JHU Environmental Wellness proposal, monitoring campus bird strikes, and much more.
**Requirements**

- Current JHU undergraduate student
- Interest in environmental sustainability and social responsibility
- Some previous experience in communications, social media, graphic design, or related field
- Team player with a strong organizational and time management skills

**Details**

The deadline to apply is **September 1st, 2021 at 11:59 PM** on the SMILE portal. However, applications will be reviewed on a rolling basis, and students are encouraged to apply early.

Please submit a resume and cover letter. Applicants are also encouraged to include any relevant work samples.

In your cover letter, please answer:

- Why are you interested in this position?
- What makes you a good fit?
- What facet(s) of sustainability are you most interested in?

Interns are expected to work a minimum of 5 hours/week (at least half of which should be during the 9:00-5:00 work schedule) and are compensated at $15/hour.

**Location**

Internships will take place remotely, and students will be expected to attend meetings using Zoom, Teams, or other platforms. However, in-person cohort activities, events, or meetings will be scheduled at times to ensure face-to-face interaction among students and staff when safe and appropriate.

Please contact sustainability@jhu.edu with any questions or for more information.