

Waste Minimization Tips

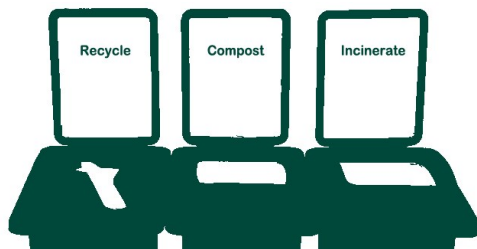
REDUCE:

Set printer defaults to double sided and set narrow margins.



REUSE:

Set up deskside scrap paper pile and in copy rooms.



RECYCLE:

Ensure recycling and/or compost bins have clear signage and help.



RETHINK:

Take advantage of university initiatives like TerraCycle and the Furniture Reuse Program.

