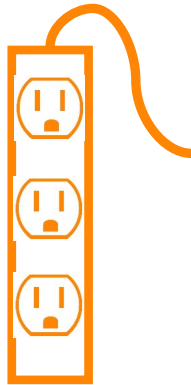
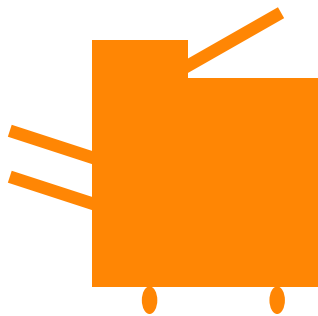


IT Conservation Tips

Use a power strip to make shutting down easy.



Power down at night and on weekends, and send reminders at holidays.



Opt for a centralized printer when possible and unplug personal ones.



Set equipment to enter sleep mode after 20 mins of inactivity & skip the screen savers.

